



Center for Job Order Contracting Excellence

Southwest Chapter Interest Meeting

January 27, 2010 (11:30 am)

Parsons Office at 2111 E. Highland Ave, Suite 402B

Meeting Minutes by: Charlie Bowers

1. Introductions:

- a. Charlie opened the meeting and asked everyone to introduce themselves to the group.
- b. In answer to a question from the group, Charlie let the group know that the CJE National group has sanctioned the meeting and they are in full support of having a SW Chapter formed.
- c. We had a open forum for attendees to let the rest of the group know where they stand on having a SW Chapter and if so, what would they expect from the group (see item #4 below)
- d. Charlie outlined the nature of this meeting today and the expected outcome as the agenda items outlined below were discussed by the group.

2. Brief History of CJE: Charlie addressed the group and gave a brief overview of the CJE history and explained that the group has moved into a national format Vs being based at ASU as we were from 1994 to 2006.

- a. Started at ASU/ACE in 1994
- b. Charter Members
- c. Ensuing 15 years

3. Discussion about potential role of SW Chapter: Charlie talked a bit to lead off this discussion about the CJE mission being mainly education within the industry and helping grow the JOC market through information/idea sharing. Several members of the group outlined their desires for a SW Chapter as follows:

- a. A mixed forum to discuss industry issues among stakeholders from owners, consulting groups, cooperative procurement agencies, contractors and subcontractors who are members and participants in the chapter
- b. Provide a "clearing house" for JOC bidding opportunities, JOC educational opportunities, information sharing and to share learning from our collective experience as practitioners.
- c. Provide a vehicle for legislative changes so the state(s) statutes can become more functional for all CJE stakeholders and members
- d. Provide a locally available, functional, more accessible forum for members to belong to the national organization and thereby reduce travel costs for all
- e. Provide an extension of the national CJE organization for the benefit of all members of the organization nationwide

4. **Establish what members might want from a SW Regional Chapter:** See #3 above for some of the ideas in addition to the following:
 - a. Functionally achieve productive work within the industry for the benefit of all members, especially tuned to the needs those in our geographic area of the country
 - b. Pick "appropriate/functional" area of the U.S. that will be represented by the SW Chapter, and help "incubate" other regional chapters as appropriate over time
 - c. Support the national organization so the SW Chapter can add value for all CJE members and provide information related to doing JOC business in the chosen SW Chapter area

5. **Set frequency and content of future meetings:** The group agreed that for now, monthly meetings would suffice and Wednesdays seem to work well for the attendees. Charlie suggested that we continue the lunchtime meeting timeframe with everyone paying for their own lunch, and the group agreed that will work. Charlie agreed to set the next meeting date and time and notify all those present at this meeting. The group agreed the next meeting should be more of a "business" atmosphere, in a conference room setting, about 2 hours in length, and with lunch brought in so we can get started on the set-up of the Chapter.


6. **Establish "acting co-chairs" for initial kick-off efforts (1 Owner & 1 Contractor):** Charlie Bowers of Parsons and Kimberly Morgan of The City of Scottsdale volunteered to act as the co-chairs on an interim basis until formal elections can be held, and the attendees collectively agreed.

7. **Open discussion/miscellaneous items:**
 - a. There was no discussion about dues structure
 - b. Although there was no formal vote taken, it was unanimously agreed by the attendees that a SW Chapter would be a good idea and we should proceed to set one up

8. **Summary & closing remarks by co-chairs:** Charlie and Kimberly thanked everyone for attending and speaking freely about their ideas on a new Chapter of CJE. They agreed to get the next meeting set up quickly and inform all the attendees for timely planning purposes.

***** See attached sign-in sheet for attendance at the meeting*****

Respectfully submitted: Charlie Bowers, Acting Contractor Co-chairperson



Charlie Bowers

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Company	Attendee Name
- Arizona RamJack/Arizona Repair Masons	Dewayne Craig <i>Dewayne Craig</i>
- Arizona RamJack/Arizona Repair Masons	Matt Launsby <i>Matt Launsby</i>
- Bradlink, LLC	Kevin Bradlink
- Brycon	Chris Boston <i>Chris Boston</i>
- Brycon	TBD
- Caliente Construction	Lorraine Bergman <i>Lorraine Bergman</i>
- Centennial	Mark Baier <i>Mark Baier</i>
- Centennial	Charles Beauregard <i>Charles Beauregard</i>
- Centennial	Bill Jenkins <i>Bill Jenkins</i>
- City of Glendale	Wade Ansell <i>Wade Ansell</i>
- City of Phoenix	Mary Hammer <i>Mary Hammer</i>
- City of Scottsdale	Kimberly Morgan <i>Kimberly Morgan</i>
- Gordian Group	Brad Treseder <i>Brad Treseder</i>
- Howard S. Wright	Chuck Kilgore <i>Chuck Kilgore</i>
- Jokake Construction	Scott Copeland <i>Scott Copeland</i>
- Jokake Construction	Lynn Welch <i>Lynn Welch</i>
- Landscapes Unlimited	Clay Fetherbay <i>Clay Fetherbay</i>
- Landscapes Unlimited	Jennifer Moyzes <i>Jennifer Moyzes</i>
- Landscapes Unlimited	Ryan Welch <i>Ryan Welch</i>
- Maricopa County Facilities Management Dept.	Lynda Cull <i>Lynda Cull</i>
- MESC	Tom Peeler <i>Tom Peeler</i>
- Parsons	Charlie Bowers <i>Charlie Bowers</i>
- Parsons	Ron Ecker <i>Ron Ecker</i>
- Parsons	Ward Simpson <i>Ward Simpson</i>
- Pierson Construction	Russell Moore <i>Russell Moore</i>
- Scottsdale Fence & Iron Works, Inc.	Nate Prewitt <i>Nate Prewitt</i>
- SDB	Lisa Bentley
- Town of Queen Creek	Gregory Wristen <i>Gregory Wristen</i>
- Valley Rain	Tony Viola <i>Tony Viola</i>
- Weitz	Bob Roble <i>Bob Roble</i>
- Weitz Lite	Chris Benoit <i>Chris Benoit</i>
- SDB Contractors	<i>Lisa Bentley</i>

Lisa Cooley Kim Cooley

(ABSENT)

(ABSENT)

(ABSENT)

(ABSENT)

TOTAL: 26 ATTENDEES