

**Center for Job Order Contracting Excellence  
Alliance for Construction Excellence  
CJE Steering Committee Meeting  
Conference Call  
October 10, 2005**

**I. Attendees:**

1. Clint Owings, Gordian Group
2. Ken Jayne, Applied Innovative Management
3. Gary Aller, ACE/ASU

**II. Meeting Minutes:**

Meeting was called to order at 11:10 a.m. by Clint Owings who was running the meeting on behalf of Charlie Bowers. Attendance was noted. The minutes from the September Conference Call were not approved because there was not a quorum present on the call. The minutes will be reviewed/approved at the Business Meeting, at ASU, on November 2, 2005.

**III. JOC Cost Effectiveness Study at ASU:**

Gary reported that there has been good feedback on the form and workings of the survey. Clint needs the final document and website and he will put it out to owners (approx. 200-300 contacts) that Gordian Group has in their database. Gary will work to fine tune Phase II of the survey. Belle has received contact lists from Arizona firms only. Ken said that he would remind Rick Farrag to send his contact list to Belle ASAP. **As of Friday, October 14, 2005, she has now received the contact list from Bob Gair, RS Means.**

**V. Other Committee Reports:**

**Education – Bob Gair** – Not on the call.

**Membership – David Carrithers** – Not on the call.

**Nominations – Ken Jayne** – Ken sent out an email regarding nominations for two positions on the CJE Board; Industry Chair Elect and one Member at Large. Carol Greb has mentioned interest in the Member at Large position. Bill Kolster may also be interested in running for this position again. It was discussed that it would be good to have an owner be elected into the Industry Chair Elect position. Ken will speak with Stuart Verdon about his interest in running for this position. Jacki will send an email on behalf of Ken to all CJE members regarding nominations for 2006. **Email was sent on Tuesday, October 11, 2005.**

**VI. Old Business:**

1. December newsletter – No update.
2. Northeast Training Conference – No update.
4. November 2005 Annual Business meeting will be at ASU, University Club, Tempe, AZ. There will be working sessions the day before at the Comfort Inn, Rio Room, 3 – 5:30 p.m. The Comfort Inn will offer room rates of \$69/night.
5. 2006 Annual Conference space has been reserved at ASU, Memorial Union. The date of the conference is January 31, 2006. The Annual Business Meeting will be held on February 1, 2006, ASU, University Club.
6. Jacki has built a brochure shell for the CJE Annual Conference. Clint will review and send some items to Jacki to include in the brochure.
7. CEFPI Relationship – No update. Jacki will forward marketing information to Janell, to distribute to her contacts. It was mentioned that it might be good to try to meet with CEFPI after the Annual Conference.

**VII. New Business**

1. Standardized definitions of JOC terms would be beneficial to have at fingertips. This type of document is available through the Corps of Engineers.
2. Advertising for the upcoming Annual Conference...check with NIGP newsletter. Jacki will check on prices and availability.
2. The next Conference Call will be on Monday, December 12, 11:00 a.m. Arizona time.

There was a motion to adjourn the meeting at 12:00 by Gary Aller, Seconded by Ken Jayne. The meeting was adjourned by Clint Owings. Minutes prepared by Jacki Houchens