

**Center for Job Order Contracting Excellence**  
**Alliance for Construction Excellence**  
**CJE Steering Committee Meeting**  
**Conference Call**  
**March 14, 2005**

**I. Attendees:**

1. Charlie Bowers, Centennial Contractors Enterprises
2. Ken Jayne, Applied Innovative Management
3. Rick Farrag, KBR
4. David Carrithers, Centennial

**II. Meeting Minutes:**

Meeting was called to order at 11:12 am by Charlie Bowers.

1. **Attendance** of participants was notated.
2. **Meeting minutes** from the February Business Meeting were reviewed. A motion was made to accept them, as written, by Ken and seconded by Rick.

**III. QBS Committee Update:**

Charlie has been in contact with Dr. Jim Ernzen, DEWSC and Dr. Ernzen was going to speak to Dean Kashiwagi to discuss co-chairing the QBS Committee. Jacki will send an email to Dr. Ernzen as a reminder to speak to Dean and get back with Charlie.

**IV. Cost Study at ASU:**

Gary was not on the call, but Jacki reported that the first set of questions has been worked up and Gary will get them out to the committee by March 25.

**V. Other Committee Reports:**

There were no other committee reports. Ken will contact the Educational Committee about a stand-alone panel. Ken has some information that he will send to Jacki to add to the minutes.

A reminder that there is a CEFPI conference in San Antonio in late September/early October 2005. Charlie mentioned that he and Gary had lunch with Tom Kube and Janell Weihs on March 4 as a thank you for Tom speaking at the Annual Conference. They are as anxious to help CJE as CJE is anxious to work with CEFPI. This relationship is growing.

**VI. Old Business:**

1. The next CJE Quarterly meeting will be held at ASU, University Club, 7:30 – 11:00 on Wednesday May 4, 2005  
Jacki will check with the Comfort Inn for a reduced rate.
2. Ken is the editor for the April CJE Newsletter. Jacki will forward names of companies that have been profiled in past newsletters to Ken. Ken would like to add a section on the first page of the newsletter “Notes from the Chairman”. Charlie will provide Ken with something for this edition. Ken would also like to add a section “CEFPI Connection”; this would highlight events and activities.
3. The Education Committee has given an “OK” to fly the CJE flag/logo at the upcoming training events in 2005. There are marketing guidelines for CJE, Jacki will try to locate and forward to Ken. When marketing, market CJE not individual companies. Charlie is working on the conference that is being planned for the Northwest USA. He will have more information on the next call. David & Rick will work together on the Northeast Conference for later this year.

4. KBR will host the CJE Quarterly meeting in August 2005. Rick will have more details at the May meeting at ASU.
5. Ken did not have any new news on the subject of JOC training for M.D. Anderson. Jim Evan's resume is on the street.

## **VII. New Business**

1. Membership Update: Texas State University and DMJM have joined CJE. David Carrithers will follow up with Washington State and Spokane Public School District (Kathy Ely) on joining CJE for 2005.
2. Gary and Charlie are working on calling members that have not yet paid their 2005 dues and will report back on the next Steering Committee call.
3. David is working on a plan to gain new members; he will have a report on the April Steering Committee call on Monday, April 11. David will contact Clyde Steinhilber (Business Manager for ACE) regarding past members of CJE. Rick asked if it would be beneficial to offer a discount rate to CEFPI members to join CJE.
4. Gary is updating the CJE website, a new website is being developed for ACE. David will contact Gary with comments for the CJE site.
5. CEFPI Database: Anyone can access this database, but if you want to add your name to the list of speakers, membership in CEFPI is necessary.
6. BE&K is getting into the JOC business. They have an office in Vienna. Bill Sweetser will talk with them and invite them to a CJE event.

There was a motion to adjourn the meeting by Ken and was seconded by David.  
The meeting adjourned at 11:55 a.m.

Minutes prepared by Jacki Houchens