

**Center for Job Order Contracting Excellence
Alliance for Construction Excellence
CJE Steering Committee Meeting
Conference Call
September 12, 2005**

I. Attendees:

1. Charlie Bowers, Centennial Contractors
2. Ken Jayne, Applied Innovative Management
3. Gary Aller, ACE/ASU
4. Bob Gair, RS Means
5. Rich Barrick, Basic Industries
6. Bill Sweetser, Centennial Contractors
7. David Carrithers, Centennial Contractors
8. Greg Ohrn, NAU
9. Carol Greb, TCPN

II. Meeting Minutes:

Meeting was called to order at 11:10 a.m. by Charlie Bowers.

1. **Attendance** of participants was notated.
2. **Meeting minutes** from the August 10, 2005 Board Meeting were not reviewed on the phone call, but were sent out with the meeting notice. There was a motion to approve the minutes, as written, by Bob Gair, Seconded by Ken Jayne. The Board Meeting minutes, August 10, 2005 were approved. The minutes will be posted to the CJE website.

III. JOC Cost Effectiveness Study at ASU:

Gary said that Phase I of the study was finalized, on-line and being Beta tested. The survey needs to be adapted to lead into Phase 2. The problem is that there is not a large enough audience to take the survey. Belle has only received contact information from Mohave and 3DI, Arizona contacts only. As was mentioned during the July conference call, Belle Baysinger (belle.baysinger@asu.edu) will oversee and build a valid contact list for the surveys. All CJE members need to get their contact information into Belle at the above email address. **This survey needs to get out to everyone who uses JOC and that should be our collective goal. We need all the members of CJE (especially the contractors and consultants) to provide their client list to Belle as soon as practical, so please contact Charlie or Gary Aller with any questions about the content of the mailing list.**

Gordian Group prefers to not send this information into Belle, but have offered to forward the survey to their contacts. Charlie and Gary will discuss the survey and the support of CJE with Clint.

Many on the call would like a copy of the Survey; Jacki will forward the Steering Committee email address' to Greg Ohrn.

V. Other Committee Reports:

Education – Bob Gair – South Padre training session was successful. 175 members registered for the course, 28 did not show. There were 52 vendors on site. The event was very well coordinated and organized by Carol and TCPN. The location and Hurricane Katrina may have affected the attendance at the event. Many were excited about JOC. Ken Jayne has the presentations if anyone would like a copy.

Membership – David Carrithers – A one year membership was given away at the South Padre conference to Hidalgo County, TX. Charlie will forward the contact information to Jacki and discuss with Clyde how CJE funds will cover the membership amount. There was also a scholarship given to Lynn Hale, Superintendent, Galveston Independent School District to attend CJE/JOC events. Charlie will forward this contact information to Jacki and again discuss with Clyde the funding.

VI. Old Business:

1. December 2005 Newsletter – Editor – David Carrithers, Centennial Contractors. David will forward the draft outline for the newsletter to the Steering committee by September

19. Charlie will follow up with Janelle at CEFPI about the article that they plan on adding to the newsletter.
2. Northeast Training Conference – David Carrithers will forward out a draft agenda to the group within the next week. David will work closely with KBR on this event.
4. November 2005 Annual Business meeting will be at ASU, Tempe, AZ. There will be working sessions the day before and after the meeting to finalize the Annual Training scheduled for January 31, 2006. Jacki will plan to locate at least the same amount of space as was utilized in 2005. Charlie and Clint will get the agenda details to her soon, as this will have an affect on the type of space that is acquired.

VII. New Business

1. The email postcard, which Clint has been working on, should be ready for distribution soon. As was mentioned during the July conference call, the email should come from Charlie, instead of an ACE employee.
2. The next Conference Call will be on Monday, October 10, 11:00 a.m. Arizona time.

There was a motion to adjourn the meeting at 12:05 by Rich Barrick, Seconded by Ken Jayne. The meeting was adjourned by Charlie Bowers.

Minutes prepared by Jacki Houchens