

**Center for Job Order Contracting Excellence
Alliance for Construction Excellence
CJE Steering Committee Meeting
Conference Call
July 11, 2005**

I. Attendees:

1. Charlie Bowers, Centennial Contractors Enterprises
2. Ken Jayne, Applied Innovative Management
3. Bill Kolster, Loudoun County Public Schools
4. Greg Ohrn, NAU

II. Meeting Minutes:

Meeting was called to order at 11:06 a.m. by Charlie Bowers.

1. **Attendance** of participants was notated.
2. **Meeting minutes** from the June 13, 2005 conference call were not reviewed and approved as there was not a quorum participating on the call.

III. QBS Committee Update:

Charlie said that at the present time Jim Ernzen will not be able to assist with the QBS committee due to commitments to the DEWSC. Ken mentioned that it might be worth the time to see if Dean Kashiwagi may have someone who might be able to take over this committee. Charlie mentioned that he and Gary will continue to work on the committee and report back to the group when they have something new to report .

IV. JOC Cost Effectiveness Study at ASU:

Greg reviewed the survey questions:

#1-11 – About the Respondent – Who they are, Interest, Environment, Location, Do they Use A Unit Price Book, Why use JOC, Alternative to JOC if it were not available, etc.?

#12-27 – Specific Opinions of the respondent – Aspects of JOC compared to the alternative that was discussed in questions 1-11.

Sara Pennack, Asst. Director, Institute for Social Science Research will be working with Greg on the survey. He will plan to meet with her in the near future. The goal is to get the survey on the streets by sometime in August 2005.

Charlie discussed that Belle Baysinger (belle.baysinger@asu.edu) will oversee and build a valid contact list for the surveys. All CJE members need to get their contact information into Belle at the above email address. **This survey needs to get out to everyone who uses JOC and that should be our collective goal. We need all the members of CJE (especially the contractors and consultants) to provide their client list to Belle as soon as practical, so please contact Charlie or Gary Aller with any questions about the content of the mailing list. Charlie and Ken will split the member contact duties to expedite this process.**

V. Other Committee Reports:

No Committee reports were given.

VI. Old Business:

1. December 2005 Newsletter – Editor – David Carrithers, Centennial Contractors. Janell Weihs, CEFPI, will hopefully contribute an article to this edition. Charlie will follow up with her and/or Tom Kube to express CJE's feelings on this issue and how important it is to the k-12 readers that they hear from CEFPI in each issue if possible.
2. The regional JOC Training sessions are going well. There was good feedback from the conference last month in the NW and San Diego.
3. August 2005 Business meeting will be at KBR, Arlington, VA. Details to follow.
4. November 2005 Business meeting will be at ASU, Tempe, AZ.

VII. New Business

1. An email message/postcard will be developed and emailed to put the word out about the January 2006 JOC Training at ASU within the next few weeks. Charlie and Clint

- Owings will get specific details to Jacki and the email will be put together by the ACE office. It was suggested that the email come from Charlie, instead of an ACE employee.
2. The next Conference Call will be on Monday, September 12, 11:00 a.m. Arizona time. There will not be a conference call in August due to the Business Meeting in Arlington.

Charlie adjourned the meeting at 11:46 a.m. and agreed to get the minutes from this call out to the board for their ratification since there was not a quorum of board participants on the call.

Minutes prepared by Jacki Houchens