

**Center for Job Order Contracting Excellence
Alliance for Construction Excellence
CJE Steering Committee Meeting
Conference Call
January 9, 2006**

I. Attendees:

1. Clint Owings, Gordian Group
2. Charlie Bowers, Sundt Construction
3. Ken Jayne, Applied Innovative Management
4. Bob Gair, RS Means
5. Rick Farrag, KBR
6. Greg Ohrn, NAU

II. Meeting Minutes:

Meeting was called to order at 11:07 a.m. by Charlie Bowers. Attendance was noted. The minutes from the November 2, 2005 Business Meeting were reviewed. There was a motion by Bob Gair to approve the minutes, as written. Seconded by Clint Owings. No opposition. The November 2, 2005 Business Meeting Minutes were approved;

III. JOC Cost Effectiveness Study at ASU:

Greg Ohrn reported that he has been in communication with Pam at ASU and to date there has been a response to survey from 200. This would be approximately a 3% return. The group discussed sending out the survey two more times prior to the end of January. Greg will let Pam know to re-send. Clint will also re-send to Gordian Group contacts.

Greg will attend the Business meeting on February 1, 2006 and give an update on Phase I and detail Phase II of the survey.

IV. Committee Reports:

Education – Bob Gair – CSI (Construction Specifications Institute) is interested in CJE preparing benchmark of JOC data. This would be good exposure for CJE. Bob will discuss further with Gary.

Membership – David Carrithers – Not on the call.

Nominations – Ken Jayne – Ken mentioned that Bill Kolster will be unable to remain on the ballot for the Industry Chair. Bill felt that he would not have enough time to commit to the position if he were elected. He is still on the ballot for Member at Large. Jacki Houchens will prepare an email announcement regarding the upcoming Annual Meeting, February 1, 2006. Ken will review prior to it being sent as it will include the absentee ballot. Jacki will prepare formal ballots for the meeting that will be used by those members of CJE that are in attendance.

Slate for 2006 Elections:

Industry Chair Elect: Ron Ecker, 3DI and Carol Greb, TCPN

Member at Large: Ron Ecker, 3DI, Carol Greb, TCPN, Bill Kolster, Loudoun County Public Schools and Mike Ladino, Valley Metro Rail

VI. Old Business:

1. December newsletter – Has been received. Gary to post to website and ACE will email to CJE Membership.
2. 2006 Annual Conference space has been reserved at ASU, Memorial Union. The date of the conference is January 31, 2006. Jacki will make a reservation for dinner at “Gordon Biersch” for anyone who would like to meet for dinner after the conference (approximately 5-5:30 p.m.). The Annual Business Meeting will be held on February 1, 2006, ASU, University Club. The agenda for the conference was fine tuned and Jacki will update it and forward to Clint for final approval. Jacki asked that all presentations be to her by Tuesday, January 24 for printing and building of the conference books. There is scholarship money available for speakers and owners to attend the conference. There was a motion by Clint Owings that Paul Metoyer, Gus Lopez and Yale Stenzler receive scholarship money to attend the Annual Conference. Seconded by Ken Jayne. No opposition. Scholarship money was approved for the three noted. Jacki will prepare “Scholarship” packets, which will include instructions for reimbursement, for the recipients for distribution at the conference.

3. CJE Website – Jacki is working on updating the website and condensing the CJE Newsletter page

VII. New Business

1. The CEFPI 4th Annual School Symposium is scheduled for February 3-4, 2006. CJE will have a booth at the event. Centennial will provide the booth for the event (Charlie will check into this for CJE). Jacki and Gary will work to prepare the graphics for the booth. The following literature will be available for the booth: CJE Membership Brochures, Issue Track, and CJE December 2005 Newsletter. Jacki will print the material for the conference. CJE has three registrations to the event. Clint Owings will attend and work the booth on Friday, February 3; Charlie Bowers will attend and work the booth on Saturday, February 4. There is one more registration available. Please let Jacki know ASAP who would like to attend.
2. Ken Jayne mentioned that Bill Sweetser has retired and stepped down as Chairman and CEO of Centennial Contractors. Bill was one of the first to start CJE and has always been a supporter of the group. Ken made the motion that Bill Sweetser is presented with the “1st Golden JOC Supporter Award” at the Annual Meeting on February 1 also be made an Emeritus Member of CJE at the meeting. Seconded by Clint Owings. No opposition. Motion was approved. Clint and Charlie will take care of getting the Golden JOC Supporter Award and Jacki will get the Emeritus Member Award.

There was a motion to adjourn the meeting at 12:07 by Clint Owings, Seconded by Ken Jayne. The meeting was adjourned by Charlie Bowers.

Minutes prepared by Jacki Houchens