

Minutes Center for Job Order Excellence (JOC)
Quarterly Business Meeting
6- 9-2008

CJE Meeting and Conference Call Minutes – Jackson Hole, Wyoming

Board Members in attendance:

Dave Carrithers
Ken Jayne
Kelvin King
Carol Greb

Lisa Cooley
Charlie Crane
Bob Gair

Members on call:

Vince Duobinis

Charlie Bowers

1. The minutes of the past meeting were approved. Bob Gair requested approval, Carol Greb seconded. Minutes stand as approved.

Dave Carrithers welcomed the attendees and talked about CJE goals. We have successfully migrated over to a stand alone organization. Dave met with Gary Aller. Gary feels it was a good move. He wants to support us. The goals as they stand are:

1. Grow the membership
2. Going out and forming regional chapters – organizing and growing these.
3. Get articles published on Job Order Contracting (JOC). Find press opportunities to get the message out.

Old Business

Committees

- a. Financials – Dave is getting Clint access to the bank statement. Currently there is \$60,402.00 in the bank. This is current dues and past dues.
- b. Accountant – Bob Gair has identified an account. Dave will send a letter to the accountant on letterhead – William Mulhullan. The account will cost \$500/month. A yearly review letter will be done on CJE. Dave will do a special approval motion to get this done.
- b. Education - The next conference will be as listed:
COOAA (Construction Owners of America) – The dates are December 2, 3, 4, 2008 in Tampa, Florida. We have received acceptance of our presentation. They wanted to have a co-presenter. Ken Jayne

suggested Allen Henderson, an ex-COAA member. The second conference considered was IFMA. They did not accept our presentation this year. It was suggested to move the annual meeting moved to the COAA location from the IFMA conference. It was suggested to bring as many owners to the conference as possible

- c. Membership – We have three new members that have joined. A referral program was discussed. Dave will set this up.
- d. Election – Ron is the past president and is responsible for the election of new officers. This committee will convene this summer.
- e. Legislative – Mike Ladino too busy with Metro Rail. He is not aware of any negative legislature.
- d. Regional Chapter – The Mid-Atlantic chapter has approximately 150 members that have been identified that are interested in a local chapter. The Texas Chapter is planning a kick off meeting in Austin to plan the initial meeting. Charlie Bowers, Lisa Bentley are looking for an owner for the Arizona chapter.

Strategic Planning Session –

August 20, 2008 – Washington, DC – Annual Meeting

August 21, 2008 - Washington, DC – Strategic Meeting

During the summer meeting, a planning session will be held after the annual meeting for the companies that will be lobbying in Texas on JOC. Massachusetts is interested in developing JOC legislature.

Newsletter – A section will be added in the newsletter that deals with project success stories. There is a rough newsletter. Lissa Adams worked on it. Please make comments and changes on it. There is a June publish date. The fall edition needs an editor, and we need topics. Some topics are Green, sustainability and JOC articles, also transparency and JOC, how they support each other

New Business

Lisa brought this up. Does it make sense to partner with NASFA/NASCA. NASFA currently partners with AIA, USGBC, AGC. The contact person for NASFA is Mike Kennick. Bob Gair said yes it would be a good opportunity to partner with Nasfa. It was agreed to move forward to see if there was a good fit to partner with NASFA. Lisa was instructed to explore a more formal relationship between CJE and NASFA.

1. Directors and officers insurance : Dave will get an estimate on this. Dave will send it out for review and opinion.
2. Once we get past \$50,000, Dave will send out the invoice, so Centennial will get paid back for the initial upfront cost.

Carol suggested that we adjourn - Bob seconded the motion.

Post meeting David Carrithers sent out an email to the Clint Owens, Ron Ecker, Bob Gair, and Carol Greb regarding voting for the three motions, since there was not a quorum at the meeting. They are:

Voting One: Move the September Meeting (date and location)

To move the CJE Quarterly Meeting from Dallas in September at the IFMA meeting to sometime in between December 3rd to the 5th at the COAA meeting in Tampa, Florida.

Clint, Carol, Bob, Ron and David voted yes.

Voting Two: Reimburse Centennial

To pay back Centennial the owned funds for start up and on going support of CJE as outlined in the attachment (attached breakdown: \$14,612 for start up, \$6,161308 for on going, including NASFA Kinko's FedEx hand out copies = \$20,773)

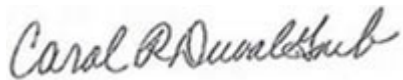
Clint, Carol, Bob, Ron and David voted yes

Voting Three: D&O Insurance

A quote has been gathered for Directors and Officers Insurance, D&O coverage for the Center for Job Order Contracting per the attached proposal. The Chubb quote and coverage forms are available that will be issued should we bind coverage. Quote summarized as follows: Limit: \$1,000,000 per occurrence and aggregate. Deductible: \$0 non-indemnified losses / \$1,000 / indemnified and entity losses. Annual premium \$650.

Clint, Carol, Bob, Ron and David voted yes

This is as recorded by:



Date: 7-7-08

Carol R. Duval Greb, Secretary, CJE Board

Approved By:

