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**Center for Job Order Contracting Excellence
Annual Meeting: February 12, 2009
Phoenix, Arizona
(DRAFT)**

Attendees: In Person

Ron Ecker
Dave Carrithers
Bob Gair
Rick Farrag
Carol Greb
Mary Hammer, City of Phoenix
Linda Cole, Maricopa County
Brian Bohnsack, SDB

Attendees: On conference Line

Clint Owings
Greg Smith
Lisa Cooley
Allen Henderson

Agenda:

Welcome:

Dave Carrithers called the meeting to order at 8:20AM Arizona Time. After a brief welcome Dave, as the out-going Industry Chair, reviewed the accomplishments of the past year. (1) A new CJE Brochure and CJE Identity Package were developed, (2) CJE Booth was significantly upgraded with much thanks to David Kramer who developed the booth graphics, (3) a CPA was hired, Bill Mulholland (4) the JOC PowerPoint Presentation was updated, (4) CJE News Briefs were initiated, (5) a relationship with NASFA was established, (6) the Regional Chapter in the Mid-Atlantic Region held their initial meeting. Dave stated that the December meeting minutes would be distributed for approval next week.

Election of 2010 Industry Chair:

Ron Ecker reviewed the resumes of the three nominees, Allen Henderson, Andy Hicks and Rick Farrag. Allen and Rick were given the opportunity to present their ideas on how they would be best suited to lead CJE. In turn, they were asked a number of questions by the board members to clarify and expand upon their positions; Andy Hicks was not present. The votes were cast; Rick Farrag was elected as the 2010 Industry Chair.

Installation of New Officers:

Ron Ecker and Dave Carrithers swore in the 2009 Industry Chair, Bob Gair and the 2010 Industry Chair-Elect, Rick Farrag.

Thank you to Dave Carrithers:

Ron Ecker metaphorically presented to Dave a 'living' reminder of how the job of Industry Chair can turn a youthful blooming person (a young greening cactus plant) into an aging older person (a graying withering cactus plant). Dave was duly appreciative of the gift. Bob Gair expressed his appreciation for Dave's leadership and enormous contribution to CJE and presented Dave a gift with less humor, but longer lasting value.

2009 Industry Goals and Objectives:

Bob Gair presented in PowerPoint (see attachment) a recap of 2008 and the goals of 2009, the key points of the presentation follow:

Service: CJE saw a tremendous increase in the number of individuals that stepped forward to contribute to the organization beyond the board members. Bob recognized many of these individuals and called for more volunteers as we move forward into 2009.

Primary Goals:

- (1) Develop and Grow the Regional Chapters,
- (2) Nurture and Grow the NASFA Partnership, and look for others,
- (3) Trade Show Relationships, as a way to expanding the CJE educational mission to the broadest JOC market.

Committee Reports:

Treasurer: Clint Owings

Clint reported that he and our Accountant, Bill Mulholland were still reconciling accounts and would have a final report ready at the March 16 meeting. We currently have \$29K in the cash account. Clint noted that he, Bob and Bill will need to get together and plan the Budget for 2009; ideally this will be done before the March 16 conference call.

Education: Bob Gair

Bob reported that CJE will be represented at three Association Conferences in 2009: SAME May 12-14 Salt Lake City, NASFA June 14-16 Orlando and COAA November 18-20 Austin.

Membership: Dave Carrithers

Dave stated that the dues structure needs to be re-visited. Rick Farrag commented that our fee is significantly high compared to comparable organizations. Dave plans to perform a comparative analysis and report at the March 16 meeting. Dave has put together new membership promotion letters and will make copies for the membership to distribute.

Election: Ron Ecker

Ron appreciated the three nominees Rick Farrag, Allen Henderson and Andy Hicks for offering their time and service to CJE. He also noted that each of them presented some interesting ideas for the CJE Board to consider as we move forward. With Rick Farrag's election as the 2010 Industry Chair, this opens up a Member at Large position on the board. Ron will be announcing a special election shortly.

Legislative: Mike Ladino

It is with regret that the Board members have agreed to seek new legislative support as Mike does not have the time to support CJE in this capacity. Ron and Dave suggested that we reach out to both Tom Julien and Hank Traeger; Ron and Dave will make the contacts. Lisa Cooley reported that she and a representative from the Gordian Group are trying to influence legislation within the State of New Mexico. The legislation would affect Public Transportation, as well as existing legislation for non-Transportation projects. The current law allows for a four year JOC with a \$2M cap over the four years; their efforts are to increase the cap to \$2M annually.

Secretary: Carol Greb

Carol had to leave early to attend a sick daughter, thus had no report.

Other Special Committees:

Regional Chapters: Dave Carrithers reported that the Mid-Atlantic Region held a very successful meeting at Georgetown University on February 10, with nearly sixty attendees (majority being Owners). The meeting comprised of four presentations highlighting the key elements of a JOC program, followed by a question and answer session. After lunch, the regional spokesman, Bill Kolster stated the goals and objectives of establishing a regional CJE chapter. He received a very positive response from the attendees; next meeting will be on April 15.

Carol Greb reported The Texas Chapter held a planning session in December with six attendees. Charlie Bowers, Arizona Chapter, was not able to attend the meeting. There were local JOC users at the meeting (both owners and contractor); they voiced great interest in setting up a regional chapter and taking a leadership role.

NASFA Liaison, Lisa Cooley reported that CJE will conduct a webinar on March 4 for NASFA members on JOC 101 to be presented by Gary Aller of ASU.

Old Business:

Committee Heads, Bob asked that members consider the following positions: (1) Education Committee, as Bob will step down from this role after four years (time for some new ideas), (2) New positions that were identified in the 2009 Goals Presentation: that entail Web research (a) Current JOC Activity, (b) Current Legal Activity, (c) JOC Technologies, i.e., 'Green'.

Annual meeting calendar will be emailed to all members

New Business:

Southwest Region Discussion, Charlie Bowers was unable to attend as he was attending to his Dad in West Virginia. We were Fortunate to have in attendance Linda Cole for

Maricopa County, Mary Hammer from the City of Phoenix, and Brian Bohnsack of SDB a contracting firm from Tempe. We had a very active discussion with Linda and Brian (Mary had to leave early) concerning JOC in Arizona. Brian reported that AGC in AZ is very supportive of JOC. Both Linda and Brian were in support of a regional Chapter and would very much like to be a part of such a group.

Other Business:

Dave suggested a scholarship fund and requested that this topic be added to the Agenda for a future meeting.

Bob raised the issue of a Job Board on the CJE web site. Ron was not in support of the idea; he was primarily concerned about who might be attracted to the site. Dave was in support as long as it was limited to JOC related positions. We will open this up for discussion at the next meeting on March 16.

Adjourn:

The meeting was adjourned at 11:48 AM, motioned by Rick Farrag, seconded by Dave Carrithers.