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**Center for Job Order Contracting Excellence
Conference Call
October 12, 2009**

Attendees:

Bob Gair
Ron Ecker
Clint Owings
Greg Smith
Charlie Bowers

Call to order by Bob Gair at 1:05 PM, second by Clint Owings.
Minutes for the September 14, 2009 Quarterly Meeting were motioned for acceptance, Greg Smith approved, seconded by Clint Owings.

Committee activities:

Financial: Clint reported a balance of \$16,853.80. with all transactions fully accounted. Checks this month were issued to: Barbra Hummel for her travel expenses on CJE's behalf to speak at the AWPAs conference in Columbus, Ohio, to Rutherford Insurance for the CJE Liability Policy, and to our accountant Bill Mulholland for his monthly fee. Clint put a preliminary budget together for 2010 and he reports that CJE will be able to participate in the three conferences and complete other commitments that we performed in 2009; albeit with a limited surplus. To meet this budget plan we need to consider the value of a paid Accountant on a monthly retainer basis. Clint plans on mailing Invoices for 2010 dues this month.

- Education: Bob reported the years' conferences will be complete with the Nov 18 – 20 Conference in Austin. Brian Burden will attend the conference and assume complete responsibility of CJE's education programs in 2010. Charlie Bowers and Barbara Hummel spoke at the APWA Conference in Columbus, Ohio in September. Charlie reported an audience of thirty attendees; thought the speech was well received. As a

follow-on, Charlie and Barbara have been asked to write an article for the Public Works and Infrastructure Magazine on JOC; that's terrific! The 2010 AWPAs conference will be held in Boston.

- Membership: Ron raised the issue of 'what are we doing as an organization to stimulate new membership,' beyond the Regional Chapters. Certainly our attendance at Trade Shows, speaking engagements such as APWA and our marketing mailing to Universities are all components of an outreach. I am sure more can be done and worth further discussion.
- Election: Dave will be issuing an email this month to begin the process for the 2010 elections.
- Legislative: No report
- Secretary: Carol was not available for the call, therefore no report.
- Regional Chapters:
 - The Mid-Atlantic Chapter will hold their fourth meeting of the year on October 16 at the KBR office in Crystal City.
 - Texas Chapter – Greg reported that he spoke with Carol Greb regarding the first chapter meeting; he reported a date of October 22, in conflict to that date Dave had sent the Chair an email that stated the meeting date was October 28. Greg stated that he would contact Carol for clarification. It should be noted that the lead time for such a meeting without official notice is far too short. Hopefully this gets cleared up, if not we need to take another leadership path.
 - Charlie reported that he will plan a kick-off social event for the Arizona Chapter in January.

Old business:

Newsletter: Dave stated that a rough of the newsletter will be prepared by the end of the week. Ron suggested that an edited segment of Charlie's article for the Infrastructure Magazine might be used for the Winter Newsletter, good idea!

New Business:

Prepare for the COAA Conference:

The booth and materials have been shipped by Dave and received by Lisa Scarborough at Jamail & Smith. Greg, Allen Henderson and Brian Burden will manage the booth for CJE (good to have some new CJE faces at the Trade Show).

We discussed the dues structure and came to a consensus that we should not make any changes for the time being.

Greg Smith raised the issue of how to better work with the architectural community that can be adversarial to JOC. Suggestions from the group included: Charlie mentioned Arizona's past work with the Association CEFPI as an effective outreach, Ron stated that setting up 'lunch and learn' meetings have been effective, the idea of a 'Survey Monkey' might also be an effective tool. Bob noted that Dave no doubt has experience with this method and might provide some incite regarding cost and effectiveness.

Greg previously recommended that CJE begin the planning process for an effective approach to legislation. We all agree that CJE needs to be in a pro-active posture on legislation as we move forward. Bob suggested that a committee be formed, headed by Ken Jayne (if he agrees). Other members specifically, KBR, Centennial and The Gordian Group volunteered to participate. Nothing new was discussed at this meeting.

Trade Shows & Dates:

- SAME May 12-14
- NASFA June 14-16
- COAA November 18-20

The next Annual Conference will be held in the January / February timeframe. Ron Eckerd has volunteered to host the Conference in Phoenix for a second year.

Motion to adjourn by Bob, was second by Ron. Meeting adjourned at 2:03 AM

Next Meeting is November 16 at 1:00 PM EST.