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**Center for Job Order Contracting Excellence  
Conference Call  
September 14, 2009**

Attendees:

Bob Gair  
Ron Ecker  
Allen Henderson  
Clint Owings  
David Carrithers  
Rick Farrag

Call to order by Bob Gair at 10:17 AM, second by Dave Carrithers.  
Minutes for the August 13, 2009 Quarterly Meeting were motioned for acceptance by Dave Carrithers, seconded by Rick Farrag.

Committee activities:

Financial: Clint reported a balance of \$17,555. Bob noted that CJE will receive re-imbursements from Jamail for the deposit on the COAA Show Booth of \$3,000, and sponsorship of Barbara Hummel's, City of Phoenix expenses to speak on CJE's behalf at the American Public Works Association (APWA) Conference in Columbus, Ohio. Parson's has agreed to fund this through the newly formed CJE Scholarship fund. Clint also reported that the CJE Tax Return for 2009 had not been filed. He also questioned the value of retaining an Accountant based on the minimal amount of transactions that are processed. Collectively it was agreed that this hired position should be re-considered when the 2010 budget is put in place.

- Education: Bob reported that a booth has been acquired for the COAA Conference to be held in Austin on November 18 – 20; with thanks to Lisa Scarborough (Jamail) for getting this done. Allen Henderson and Brian Burden along with Greg Smith have volunteered thus far to support the booth. Dave C. is co-coordinating with Lisa on shipment of the booth and

marketing materials. Charlie Bowers and Barbara Hummel are speaking and representing CJE at the APWA Conference in Columbus, Ohio this week. We will look forward to Charlie's report on this presentation on next month's conference call.

- Membership: Clint requested that Dave update the membership listing on the CJE web site. Dave indicated he would get that accomplished by the end of the month.
- Election: Dave reported that there are four (4) elective positions open on the Board for next year: Chair Elect for 2010, Treasurer, Secretary, and Member-at-Large. Dave will follow with an official announcement in October.
- Legislative: Dave noted that the Texas legislature will not be voting in the 2010 session, thus CJE's intent to be pro-active on legislative matters will have time (at least regarding TX) to be organized.
- Secretary: Carol was not available for the call, therefore no report.
- Regional Chapters:
  - The Mid-Atlantic Chapter will hold their fourth meeting of the year on October 16; we thank Vince Duobinis of Centennial, Dan Cook of The Gordian Group and Bill Kolster of Loudon County for their efforts.
  - Texas Chapter – At our last meeting it was agreed that the Chair would reach out to key members in Texas to help solicitate a kick-off meeting. Bob received a response from Dean Zajicek that Carol had already begun the process working through Dave C. There is no evidence of this occurring, and without Carol on the call we do not have a complete report. Therefore, we asked that Allen get in touch with Carol and get confirmation of date / time / location for the kick-off meeting.
  - Charlie reported that there is good interest in AZ for a Chapter; it's a matter of timing. He is planning to set up a social event by the end of the year as an introductory kick-off. Ron is in strong support of this and wanted it confirmed the AZ will get this accomplished by confirming at the next meeting a date and time for the event.

Old business:

Newsletter: Dave stated that a rough of the newsletter will be prepared by the end of the week; and a draft for review by the end of the month.

New Business:

Scholarship Fund: Bob made a motion that CJE members approve a scholarship fund account to be setup within the current balance sheet. The first payment to this account will be made by Parsons, thanks to Charlie Bowers, in support of Barbara Hummel's speaking at the APWA conference in Columbus, Ohio. The motion was passed unanimously.

Bob recommended that CJE begin the planning process for an effective approach to legislation. We all agree that CJE needs to be in a pro-active posture on legislation as we move forward. Bob suggested that a committee be formed, headed by Ken Jayne (if he agrees). Other members specifically, KBR, Centennial and The Gordian Group volunteered to participate.

Trade Shows & Dates:

- SAME May 12-14
- NASFA June 14-16
- COAA November 18-20

The next Annual Conference will be held in the January / February timeframe. Ron Eckerd has volunteered to host the Conference in Phoenix for a second year.

Motion to adjourn by Bob, was second by Rick. Meeting adjourned at 11:15 AM

Next Meeting is October 12 at 1:00 PM EST.