

Center for Job Order Contracting Excellence (CJE)
Performance Based Studies Research Group
Arizona State University
Quarterly Meeting
Location: Double Tree Hotel, Austin TX
February-3-4, 1998

February 3, 1998

The meeting was started with a welcome by Owen Jones and Bill Clary at 5:15 PM. Attendees are listed in Attachment 1. The agenda shown on Attachment 2 was followed. Dean Kashiwagi, academic chair, presented a presentation on "Performance Based Information, Procurement, and JOC. He also reviewed the purpose of the CJE. Dinner followed, and the evening was concluded with an Industry roundtable composed of:

1. Moderator: Ken Jayne
2. Facility Owners: Clay Kline (Spring Branch ISD), Terry Phelps (USArmy)
3. Contractor: Jim Shannon (PI)

Clay Kline gave a presentation on the speed, quality, and timeliness of the Spring Branch ISD JOC. Ken Jayne distributed "JOC, A Success Story" (Attachment 3.) A question and answer period followed. Bill Clary (PI) summarized the difference between JOC and contract management by stating the JOC contractors must have the following mentality:

1. Long term relationship.
2. Solve problems instead of taking the problems to the owner.
3. Perform within constraints.

The evening session closed at 9:30 PM.

February 4, 1998

Owen Jones opened the business meeting at 9:00 AM. Attendees for the business meeting are listed in Attachment 4. The following agenda items were discussed:

Minutes from the last meeting were reviewed and approved with a few minor changes. The seminar committee which is responsible for identifying a standard format for JOC seminars was identified but the curriculum committee was left off. The curriculum committee was reformed to include Rich Barrick, Paul Schreyer, Ken Jayne, and David Pinkerd.

Members will be invoiced for CJE dues in February. ACE membership dues will be billed by ACE. A number of owners have applied for membership and will be sent membership forms.

Terry Phelps will check on the opportunity of having the Army JOC steering group meet with CJE. If that cannot be arranged, the next quarterly CJE meeting will be held at ASU on April 28, 1998.

Dr Kashiwagi informed the CJE members that Dade County and Rutgers were two users who would use performance based procurement to procure their next JOC services.

It was discussed that Gracon is no longer a JOC player. Marshall and Swift has not paid their 1997 dues and will be dropped from CJE literature.

Owen Jones introduced the CJE logo (Attachment 5), and a motion to accept was made and seconded. Letterhead shall be made for CJE business.

Action Items:

1. Curriculum committee will produce a 30 minute JOC presentation.
2. Seminar committee will set a standard format for future CJE meetings.
3. Terry Phelps will work with the JOC steering group to set a joint meeting.
4. Post a national map of all JOC/DOC sites on the Internet.
5. Increase facility owner membership.
6. Identify more JOC sites.

Roundtables

Five roundtables were presented in two sessions from 9:00 am to 11:30 am. They were well attended and included:

1. Performance based procurement.
2. Unit price book.
3. How to set coefficients in government bids.
4. How to setup a JOC in government groups.
5. How to become a JOC contractor.

The conference closed with lunch. All attendees agreed that the information provided was stimulating and worth the time.

ATTACHMENTS

1. List of Attendees
2. Meeting Agenda
3. "JOC, A Success Story"
4. List of Attendees for the Business Meeting
5. CJE Logo