

**Center for Job Order Contracting Excellence**  
**Alliance for Construction Excellence**  
**CJE Steering Committee Meeting**  
**July 12, 2004**  
**Steering Committee Conference Call**

**I. Attendees:**

1. Charlie Bowers, Centennial Contractors Enterprises
2. Mike Ladino, Shughart Thomson & Kilroy, P.C.
3. Ken Jayne, AIM
4. Rich Barrick, Basic Industries
5. Gary Aller, ASU-ACE
6. Judy Myers, KBR
7. Bill Sweetser, Centennial Contractors Enterprises

**II. Not in Attendance:**

1. David Pinkerd, Jamail – Business Reasons
2. Tom Peeler, Mohave Educational Services – Business Reasons
3. Clint Owings, Gordian Group – Business Reasons

**III. Meeting Minutes:**

1. Meeting was called to order @ approximately 11:06 am by Ken Jayne.
2. Review of meeting minutes from June 14, 2004 was made. A motion was made to accept them by Ken Jayne and seconded by Judy Myers. All present verbally approved the minutes.
3. Judy will email the information on the August 11<sup>th</sup> business meeting at KBR.
4. Items for August 11<sup>th</sup> Business Meeting:
  - a. Annual election of officers (possibly changing the date)
  - b. Annual meeting planning
  - c. Update on KRA's
  - d. Proposals for additional conferences/training
    - i. Looking for joint training with other entities
  - e. Trade show presentations
  - f. CJE Business Cards for perspective clients – Action for ACE
  - g. Legislation listing – (spreadsheet) Ed Baldwin-Bill Sweetser took the action to contact Ed to get what he has to share with the group
  - h. Guide for new owners - legal considerations
  - i. Steering Committee – Member at Large nominations (prefer an owner) - Charlie to contact Bill Kolster and let Ken know if he is interested in serving
  - j. Ken will contact TCPN to see if they are interested in being an Owner's representative

**IV. New Business:**

- a. Slip one issue of the newsletter – Everyone slips one quarter - Rich is up in September
- b. New Members – Beneco
- c. Association presentations – CJE will assist and provide past materials
- d. Ken wants everybody to "fly the CJE flag" as much as possible when doing presentations regarding JOC

The meeting adjourned at 11:35 am.