

**Center for Job order Contracting Excellence
Alliance for Construction Excellence
CJE Steering Committee meeting
August 11, 2004
Held at KBRS
Headquarters Arlington Virginia**

I.>Attendees

1. Charlie Bowers, Centennial Contractors Enterprises
2. Ken Jayne, AIM
3. Judy Myers, KBR
4. David Pinkerd, Jamail
5. Clint Owings, Gordian Group

II. Not in Attendance

1. Tom Peeler, Mohave Educational Services – Business Reasons
2. Mike Ladino, Shughart Thomson & Kilroy, P.C. – Business Reasons
3. Rich Barrick, Basic Industries – Business Reasons
4. Gary Aller, ASU-ACE – Business Reasons
5. Bill Sweetser, Centennial Contractors Enterprises – Vacation

III. Meeting Minutes:

1. Meeting was called to order @ approximately 8:00 am by Ken Jayne.
2. Review of meeting minutes from July 12, 2004 was made. A motion was made to accept them by Ken Jayne and seconded by Clint Owings. All present verbally approved the minutes.
3. Financial Report waived since Gary was not present although Ken reported we are healthy with about \$20K
4. **Committee Reports:**
 - a. **Education** – there was significant discussion that we are not doing as much as we could to provide enough education. Discussed option of doing Regional workshops rather than establishing Regional Chapters. A motion was made to develop such a plan and seconded by Dave Pinkerd. Tom Peeler and Charlie Bowers will be presenting at National ASBO Expo in Cincinnati Oct 17th. Charlie also will be speaking at the CJE meeting in San Diego, 23-24 September on Alternate Project Delivery methods.
 - b. **Legislation** – Clint Owings stated that, in general, east of the Mississippi JOC is being used within current legislation. However, west of the river there is more of a legislative requirement. Clint said we should be getting soon the chart he developed with Ed Baldwin which provides state by state JOC specific legislation. He warned however that asking the question about specific legislative authority may not always provide the answer as to whether a JOC is doable. In other news, California appears to be opening JOC up at the state level. Additionally, Gordian Group is assisting Arkansas with their attempt to get legislation passed to enable JOC – current language is so bad as to be unusable.
 - c. **Membership** – Ron Crawford has left 3DI and started his own business. Will need a replacement. No committee report available.
 - d. **Practices and Selection** – No new business
 - e. **Performance Based** – significant discussions about importance of Performance Based metrics and how various firms are trying to

provide/validate performance based criteria. Dave Pinkerd shared that Jamail does mystery shopping. From that effort he opined that when questions are specific the JOC is often not doing well. However, when owner is asked whether they would use it again, answer is inevitably yes. All agreed there is a need to reinstitute surveys. Ken will email old performance surveys and other members agreed to review and share what they have.

5. Old Business:

- a. **Election of officers:** Election committee is to solicit and prepare slate which will be put on the floor at the November 2004 quarterly meeting. Elections will be held at the annually meeting in February 2005. Nomination will focus on Industry chair. **Annual meeting planning** - Annual meeting will be 3 Nov 2005 in Phoenix. Golf on the 4th. In addition to elections, the By-Laws will also be put to vote for approval. As Chairman Elect, Charlie Bowers is responsible to plan this meeting.
- b. **CJE Business Cards** – voted down
- c. **Guide for New Owners** – Gary has a draft
- d. **Nominations for at-large member of Board Members at Large** -. Ken Jayne made a motion to appoint Carol Greb (BM for TCPN), motion seconded by Judy Myers and approved by the Board with Dave Pinkerd abstaining.

IV.New Business:

1. Next monthly conference call scheduled for 13 Sept 1100 MST
2. 11 Oct call needs to be rescheduled because that is Columbus Day.
3. No other new business

The meeting adjourned at 1055am.